Upload ID #1

In order to be employed by Camp Sealth, you must provide two forms of identification. All forms of ID must be <u>unexpired</u>.

- One form of ID provides proof of identity (Photo ID)
- One form of ID provides proof of eligibility for employment proof of U.S. citizenship or a document which allows for U.S. employment

Please note: You must upload a copy of this document <u>and also bring it with you to check</u> <u>in at camp</u>.

Please note: If you are an international staff member, your two forms of ID will be your passport and your visa.

Please note: Some forms of ID (such as a passport) count for both ID #1 and ID #2.

For a full list of acceptable documents, see the separate document listed in the Document Center on your UltraCamp account.

ID #1 - Proof of Identity (Photo ID) - Examples Include:

- U.S. Passport or Passport Card
- Driver's License or state ID card
- School ID card with photograph
- ID card issued by a government agency in the U.S. or Native American tribal document

Instructions to upload ID #1:

- 1. Log in to your camp account (through UltraCamp).
- 2. Go to "Additional Options", then "Document Center".
- 3. In the right-hand column, under "Camp Sealth Hired Staff Paperwork", find the line that says "ID #1". Click on the "Upload" button to the right.
- 4. Follow the on-screen instructions to upload the form.

That's it! Please note that Camp Sealth administrative staff will have to approve the upload before the "Incomplete Task" will disappear.