

### Drop-Off Procedures

- ✓ Children should be dropped off at the pre-determined location **between 8:00AM – 8:30AM**.
- ✓ The responsible parent/guardian needs to **check-in** their child before leaving. Please make sure to sign the check-in sheet and give any special instructions to the Good Earth Village staff member supervising your drop-off site. Under no circumstances should a child be dropped off without being checked in by his or her parent or responsible adult.
- ✓ Please make sure to follow all parking signs and pedestrian markings at your drop-off site.
- ✓ **Per Minnesota Child Care Seat Laws**, booster seats are to be used after outgrowing a forward-facing harnessed restraint; safest to remain in a booster until 4 feet 9 inches tall, or at least age 8, whichever comes first. **If you camper requires a booster or forward-facing harnessed restraint**, please make sure to label it and leave it each morning at check-in. If there are any special instructions for installing the seat, make sure the site staff are shown the proper way to install it.

### Pick-Up Procedures

- ✓ Children will return to the designated site **at 4:30PM or 5:00PM** and need to be picked up promptly. If something happens that prevents you from arriving on time, please call one of the following numbers to alert the camp so proper supervision can be arranged. **This should be for emergency purposes only.**  
**Camp Office (507) 346-2494 or On Call Phone (608) 301-6288**
- ✓ The responsible parent/guardian needs to **check-out** their child by signing the check-out sheet before departing the site. Under no circumstances should a child be picked up without being checked out by his or her parent or responsible adult.
- ✓ Please make sure to follow all parking signs and pedestrian markings at your pick-up site.
- ✓ If your child requires an additional safety booster or car seat, please make sure to take it home with you each evening.

### Emergency Transportation Site Changes

In the event that weather, traffic or other unforeseen emergency requires that children be dropped off or picked up at an alternate location parents will:

- ✓ Receive a phone call from a GEV staff person alerting them to the change, and
- ✓ If time/technology allows, an email alert will be sent to the email(s) we have on file.

### Good Earth Village Rules for Vehicle Travel

- ✓ Remain seated while the vehicle is in motion
- ✓ Wear seatbelt while vehicle is in motion. Only one seatbelt per passenger.
- ✓ All body parts shall remain inside the vehicle at all times when it is in motion.
- ✓ Nothing shall be thrown from the vehicle.
- ✓ Drivers and GEV staff have authority. Any further instructions given by them shall be followed immediately.

Please allow 15 minutes for possible delays. Vehicles are scheduled to arrive at Good Earth Village at 9:00AM and to depart at 4:00PM. If you have any questions or concerns please do not hesitate to contact us: (507) 346-2494 or at [info@goodearthvillage.org](mailto:info@goodearthvillage.org).

**Transportation for Austin / Grand Meadow Sites**

**Austin**

Pick-up at Our Savior's Lutheran Church (North End of Church) **8:00AM**

Drop-off at Our Savior's Lutheran Church (North End of Church) **5:00PM**

**Grand Meadow**

Pick-up at Grand Meadow Lutheran Church **8:30AM**

Drop-off at Grand Meadow Lutheran Church **4:30PM**

**Transportation for Rochester / Stewartville Sites**

**Rochester**

Pick-up at Bethel Lutheran Church (Far End of Parking Lot) **8:00AM**

Drop-off at Bethel Lutheran Church (Far End of Parking Lot) **5:00PM**

**Stewartville**

Pick-up at Zion Lutheran Church **8:30AM**

Drop-off at Zion Lutheran Church **4:30PM**