Hi there!
Thank you for your interest in our Counselor-In-Training program! This packet includes general information and application for the CIT program. If you would like more information, don’t hesitate to call us at (810) 359-2267 or email us at office@campcavell.org

GENERAL INFORMATION
The purpose of our CIT program is to provide older youth an opportunity to gain valuable leadership skills and experience. The camp setting provides a unique medium for this type of training including an informal setting, the appeal of camp living, camp activities, and the opportunity to practice leadership under the guidance of experienced staff.

The objectives of the program are for the participants to increase their skills in order to:

1. Understand their own personality and potential.
2. Gain from meaningful experiences both as a member of the group and group leader.
4. Help others realize and achieve their potential.
5. Carry out various leadership roles under the guidance of experienced staff.

Each LIT, CIT & EIT Participant must attend one training week for the designated fee (see camp schedule) and then, depending on their final evaluation, may be invited back for one week as a volunteer (no fee). Female participants cannot volunteer during the boys’ week. Acceptance is based on space availability.

CITs will need two references to apply. They should not be related to you. References from counselors, teachers, community & church leaders, or people you have helped or volunteered for would be great references. Please have your references fill in the attached forms and send them to Camp Cavell via mail, email or fax. Your application will not be complete until they are received.

CITs, please put your session preferences on the application and include alternative dates. We will let you know if you have been accepted shortly after the interview is completed and both references have been received. You are welcome to call or email if you do not hear from us in this time.

CITs are considered campers, so all rules applicable to campers will apply to them as well. If CITs drive to camp, they will only be allowed to use their vehicle before and after the program.
CAMP CAVELL CONSERVANCY
POSITION DESCRIPTION

COUNSELOR-IN-TRAINING (CIT)

RESPONSIBLE TO: CIT DIRECTOR

QUALITIES NEEDED:
1) Entering 10th to 12th grade
2) A genuine liking of children and camp life
3) Interest in improving their leadership skills and abilities
4) Some background and experience in working with youth and camping skills
5) Emotional maturity, integrity and high moral character
6) Display of patience in working with and for others

RESPONSIBILITIES:
1) Participate in the training program under the supervision of the CIT Director
2) Train and help others, under staff supervision, in the various specialty activities such as technical tree climbing, horses and waterfront
3) Help lead "Day" and "Evening" activities, under the supervision of staff
4) Assist kitchen staff or other departments as needed and approved by the Camp Director
5) Perform any other assigned duties that do not deviate from the nature of the position
COUNSELOR-IN-TRAINING
APPLICATION

Date ____________________

Name ____________________
Address (present) ____________
Phone ____________________
E-mail ____________________

Where did you learn about this program?

Do you know anyone who has been to Camp Cavell? If so, who?

Dates you would like to attend:
Training Week: _______________ Second Choice: _______________
Volunteer Week: _______________ Second Choice: _______________

Grade in fall? _____________

EDUCATION

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WORK EXPERIENCE - Any type of small job or work you have done

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CAMPING EXPERIENCE - Any kind

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PLEASE ANSWER THE FOLLOWING QUESTIONS:

List your top five traits that would qualify you for this program. (Example: hard worker, enthusiastic, good listener, etc.)

1 ________________________, 2 ________________________, 3 ________________________

4 ________________________, 5 ________________________

List leadership experience, accomplishments, awards etc.

What are some problems you would expect to face dealing with children?

How could you contribute to a successful camp this summer?

What do you hope to gain from being a CIT?

REFERENCES

Please include two references from people who would recommend you for this program. The best references are from people who are respected in your community such as a teacher, police officer, minister, etc. Another good reference would be someone for whom you have worked or volunteered. Please do not use people who are relatives.
Dear ____________________________

(person writing reference)

_________________________ has applied for the position of ______________________ at Camp Cavell. Working at a camp can be a great experience if the applicant is right for the job. It can also have hard days, and stressful times. We are looking for enthusiastic, mature staff who are self-motivated and positive role models for the children we serve.

Please place an x for each subject according to your evaluation of the candidate.

This form will be kept confidential.

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How long have you known the applicant? __________

In what capacity? ______

What age group would he/she work best with? ______

Is there any age he/she would be better not working with? ______

What characteristic(s) on this list could we help the applicant improve? ______

If you have/had children, would you feel comfortable leaving them in the candidate’s care? ______

How would the candidate work with people with disabilities? ______________________

How would the candidate work with people of different ethnic or social backgrounds? ______________________

Do you recommend we hire the candidate for the position:

☐ as stated ☐ with less responsibility ☐ with greater responsibility

Is there any reason we should not hire this person? ______ If so, what? ______

Signature: ______________________

Date: ______________________

Phone: ______________________

Please put comments on back

If you are a past employer, please complete:

Dates of employment: ______________________

Nature of work: ______________________

Why applicant left: ______________________

Would you reemploy? ______________________
Camp Cavell is perfect for your family, group, or organization’s next outing or retreat!

CAMP CAPELL IS A BEAUTIFUL FACILITY located on 1,800 feet of Lake Huron shoreline. It’s rustic lodge, built in 1927, overlooks a sandy beach. We have comfortable heated cabins on 55 acres with a variety of woods, streams and meadows. We can accommodate up to 250 people and work with people from diverse ethnic, social and economic backgrounds.

THERE IS SOMETHING FOR EVERYONE at Camp Cavell. English Riding, Hayrides, Archery, Petting Farm, Music, Kayaking, Technical Tree Climbing and more. OUR SUMMER CAMP FOR KIDS includes one-week sessions with programs in Horseback Riding, Dance, Outdoor Adventure, Leader and Counselor in Training, Animals, Fishing, and a Bit of Everything. OUR DAY CAMP PROGRAM is offered daily all summer and includes lunch, snack and exciting activities. WE ALSO SERVE COMMUNITY GROUPS including clubs, organizations, schools and more. LOCATED JUST twenty-five miles north of Port Huron, Michigan, on Lake Huron and 4.5 miles north of Lexington, Michigan.

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FOLD HERE

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Camp Cavell Conservancy
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Lexington, MI 48450