



girl scouts  
arizona cactus-pine



# PARSONS LEADERSHIP

SUMMER CAMP CONFIRMATION PACKET

**GIRL SCOUTING BUILDS GIRLS OF COURAGE, CONFIDENCE  
AND CHARACTER, WHO MAKE THE WORLD A BETTER PLACE.**

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**PLEASE READ THE ENTIRE PACKET.**

This packet contains information for resident, day and family camps.

# WELCOME TO THE GIRL SCOUT CAMPING ADVENTURE

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## FUN, FRIENDS, AND ADVENTURES AWAIT!

Parsons Leadership Center is the place to be this summer—with adventure and fun in the sun that can be tailored to fit any camper’s interests. We are so excited to have your camper join us this season!

Please use this packet to start conversations with your camper about her camp experience. What is she looking forward to? What does she need to get ready for camp? What are her concerns? This is also a great opportunity to answer these questions as a parent. The sooner those conversations start, the more comfortable you and your camper will feel as camp gets closer. You can find more camp resources at [girlscoutsaz.org/camps](http://girlscoutsaz.org/camps).

Girls build character, gain leadership, HAVE FUN, and practice independence at Girl Scout Camp. We are looking forward to this, and so much more this summer. In the meantime, if you or your camper have any questions, please do not hesitate to contact us. We will be happy to discuss her upcoming experience.

See you this summer!



Elizabeth “Aurora” Jacovino  
*Camp Director, Willow Springs Program Center*

## WHAT IS DAY CAMP?

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All Parsons programs are considered day camps – a 5-day program that runs from 7:30 am – 5:30 pm.

**NEW THIS SUMMER** – Campers can add overnights to their day camp sessions that fit their level of readiness!! Each week, all day campers 2nd grade and older have the option to add nights to their stay at camp. Campers may choose to add:

- » Thursday Night
- » Wednesday and Thursday Night
- » Tuesday – Thursday Nights
- » OR turn the week in an overnight camp and stay each night of the session Monday-Thursday

At the time of registration, simply select the add an overnight options.

## WHAT IS FAMILY CAMP?

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Family Camp and programs like Me & My Gal allow families to enjoy a summer camp experience together at Parsons Leadership Center. Activities include swimming, archery, arts & crafts, nature exploration, games, songs, and more! Males will be housed separately from females. Girls younger than 9 will not participate in archery.

## WHAT IS TROOP CAMP?

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Troop Camp at Parsons Leadership Center is a weekend camping extravaganza for troops! Participate in a full session of camp as a group, from archery to swimming. Your troop will have a cabin(s) all to yourselves, enjoy scheduled activities with your counselors, or strike off on your own and take an adventure together. All meals and programming provided. Girls younger than 9 will not participate in archery. Please turn in your forms during check-in.

All forms can be found in the Forms Library.

- » Girl Information & Health History (MS-28) make a copy. do not turn in originals!
- » Adult Information & Health History (AE-48)

## OPEN HOUSE AND VISITORS

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### MAY 31 | 5-7 PM

Families are welcome to visit The Parsons Leadership Center on our open house day. We especially encourage first time campers and their parents to attend open house. It is the only time when families may tour the camp. For the safety of all campers, and so girls can enjoy their camping experience without distraction, we close the camp to visitors during the camp sessions.

## HEALTH PROCEDURES

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Camp is staffed by a qualified medical professional (RN, EMT, or LPN) known as the Health Supervisor. A local physician is on call at all times.

Parents/Guardians will be contacted if your camper:

- » Spends the night in the infirmary.
- » Needs to see a doctor or visit the emergency room.
- » Breaks the Camper Behavior Agreement.

Parents/Guardians may be contacted if:

- » The Health Supervisor has a question in regards to information supplied on your camper's Health History Form (medications, chronic health conditions, etc).
- » Camp staff needs your assistance / support in regards to your camper's well-being.

All campers receive a health screening upon arrival at camp, and the Health Supervisor verifies health information. Parents will be notified of any concerns.

All medications must be checked in with the Health Supervisor and can only be at camp if:

1. In the original container
2. Labeled with the camper's name, physician's name and correct dosage
3. Prescribed by a physician
4. Includes detailed written instructions on the Camper Health History Form

**MEDICATION** – Please **bring only prescription medication to camp**. Medication will be administered according to the prescribed instructions. *Emergency Medications such as Epinephrine or inhalers will remain with the camper at all times and camp staff will know the specifics of that child's medical needs.*

## HEAD LICE

If head lice are found during the health screening, the parent/guardian of the camper will be contacted to discuss options that best serve the camper and the camp community.

To avoid the challenge of discovering head lice at camp, please check—or have someone with experience check— your camper several days before arrival. This should provide ample time to treat. Here are a few tips:

- » Finding lice can be difficult. There are many web resources for checking for lice, such as [www.cdc.gov/parasites/lice/head/diagnosis.html](http://www.cdc.gov/parasites/lice/head/diagnosis.html)
- » If found, carefully treat hair and all belongings before coming to camp. Treat hair with a lice removal product, remove all nits and repeat treatment in seven days. Wash all of her bedding, pillows, hats, stuffed animals, bike helmet, sleeping bags, brush, comb and anything else her hair comes in contact with in hot water (130 degrees) and/or dry on high heat. Many children get re-infected from their own belongings.
- » Here are more treatment recommendations: [www.cdc.gov/parasites/lice/head/treatment.html](http://www.cdc.gov/parasites/lice/head/treatment.html)

## CAMPER HEALTH

In order for your camper to have the best possible experience at camp, they should be arriving at camp free of illness. If your child is showing any signs of illness, please keep them home until they are well and contact the Camp Director.

Because your camper will be joining a camp community, living in a cabin with four to eight other campers and sharing the camp with 150 other campers it is important that good practices like hand-washing and catching your sneezes are second nature.

## SAFETY IN THE SUN AND HEAT

At camp we have two very common and preventable problems: SUNBURN and DEHYDRATION. Participants are encouraged to bring non-aerosol sunscreen of SPF 15 or greater and chapstick with SPF 15+.

Water is critical to our body's health. Everyone needs to drink at least three water bottles a day. At camp meals, we all drink one glass of water before other beverages. **PLEASE ENSURE YOUR CAMPER BRINGS A REFILLABLE WATER BOTTLE.** One with a strap for carrying is recommended.

## SHOWERS AT CAMP

We have showers at all camps. In consideration of Arizona's water supply, showers will be limited and girls are asked to keep their shower time to a minimum. Girls may want to practice taking 5-minute showers before arriving at camp. Thank you for supporting our efforts in using our resources wisely.

## EMERGENCY PROCEDURES

Parents will be contacted if there is an emergency that affects the camp community. Examples of emergencies include wildfire evacuation or other such occurrences. When these events occur, please do not call camp. You will be contacted by the Council office with information regarding next steps.

## CAMP PROGRAM - WHAT TO EXPECT

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Your camper is registered for a particular camp session for the grade level she will be entering in the fall. In addition to the activities listed in the program session she has registered for, all campers attending the Parsons Leadership Center will enjoy choices of activities including swimming, environmental education, arts & crafts, STEM, water activities, and more. ***Girls entering 4th grade and above will have the option to participate in archery. All activities are weather permitting.***

## TYPICAL DAILY SCHEDULE

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Monday-Friday unless otherwise specified. All activities are weather permitting.

7:00AM	Resident Campers Wake Up
7:30AM	Day campers Check-in
8:00AM	Breakfast
8:45AM	Morning Flag Ceremony
9:00AM - 12:15PM	Morning Activities
12:30PM	Lunch
1:30-2:30PM	Camp Rest Hour
2:30-5:30PM	Afternoon Activities
4:30-5:30PM	Day Campers Check-out
5:30PM	Evening Flag Ceremony
6:00PM	Dinner
7:00-9:00PM	Evening Activities
9:00PM	Camp Quiet Begins – prep for bedtime
10:00PM	Lights Out

## WEEKEND PROGRAMS TYPICAL SCHEDULE

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Friday night – Sunday morning.

<b>FRIDAY</b>	7:00-8:00PM	Arrive, Unpack and Settle in – games in Learning Hall
	8:30PM	Welcome Orientation, snack, and activity sign-up
	10:00PM	Quiet Hours
<b>SATURDAY</b>	7:45AM	Flag Ceremony
	8:00AM	Breakfast
	9:00AM-12:00PM	Morning Activities
	12:30PM	Lunch
	1:30-5:30PM	Afternoon Activities
	5:45PM	Flag Ceremony
	6:00PM	Dinner
	7:30PM	Campfire
	10:00PM	Lights Out
<b>SUNDAY</b>	7:45M	Flag Ceremony / Closing
	8:00AM	Breakfast
	9:00-10:00AM	Clean-up / Check-out

## TRANSPORTATION

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Campers staying overnight at camp will need to be driven to camp. Day campers have two transportation options:

1. Parents drive their campers to camp (see drop-off procedures) OR
2. Register for bus transportation from one of three Valley locations.

The bus fee is per week round-trip and is non-refundable. One way is not available.

You will receive a confirmation letter with more detailed information about transportation times and locations. For more information visit [girlscoutsaz.org/camp-bus](http://girlscoutsaz.org/camp-bus).

### **PARENT DROP-OFF AT BUS STOP IS 7:00AM**

Bus pick up and camper check-in begins PROMPTLY at 7:00AM. The bus will depart promptly at 7:15am – it will not wait for any reason.

On the first day of arrival, please submit a completed transportation permission slip.

#### **If you miss the bus:**

- » You will be responsible for driving your camper to camp.
- » No refunds are available for bus or day camp fees if the camper misses the bus.

### **VAN STOP DROP-OFF/PICK-UP 5:15-5:45PM**

Afternoon traffic will be a factor so please plan accordingly. We will make every effort to ensure a timely afternoon arrival of the bus from Parsons Leadership Center.

Please arrive promptly at 5:15pm to ensure a smooth and speedy pick-up of your camper. She will be excited to share her experience with you! Persons picking up camper will be required to show a photo ID and sign camper out. Campers attending Aftercare or staying overnight in camp are not eligible for bus transportation.

## REQUESTS AND SPECIAL SUPPORT

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Contact the Camp Director for campers with special health care or mobility limitations. At that time you will be able to discuss the nature of your camper's needs and gather additional information to determine if the camp can provide the proper support, supervision, and necessary accommodations to have a safe, fulfilling camp experience. To be successful at camp, your camper needs to be independent with self-care (shower, dressing, using the restroom) and comfortable with an 8:1 camper to staff ratio.

### **DIETARY NEEDS AND FOOD ALLERGIES**

Please contact your Camp Director at least two weeks in advance if your child has any food allergies or special dietary needs. Some dietary needs can be accommodated (vegetarian, lactose-intolerant, etc.), and others cannot. Special diets may require the participant to bring food to supplement the meals provided by camp. Although we cannot guarantee a peanut free environment, we can ensure meals are peanut-free.

## CAMPER MAIL & SOCIAL MEDIA

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To ensure your camper gets mail every day, **you may write a letter for each day and leave it with our staff when you drop off your camper**. If you use the U.S. Postal Service, allow three days for mail to arrive. Consider sending letters before she leaves for camp and we will store those until your camper's session. Make sure your mail is cheerful and positive. Ask questions about what she is doing at camp, but please don't tell her about all the great things she is missing or how much you miss her. This can lead to homesickness. If you want to send a care package, we recommend sending stationery, puzzles, books, comics, pens, stickers, etc. Please do not send candy, food or soda to your daughter. It attracts insects and wild animals, makes a mess and can also create conflicts among bunk mates.

### HOW TO ADDRESS MAIL

	EXAMPLE
Camp Name	Parsons Leadership Center
Program Name and Date(s)	Week 4 – Mermaid Lagoon
Daughter's Name	Susie Camper
Address	1611 E. Dobbins Road
City, State, Zip Code	Phoenix, AZ 85040

### PARSONS LEADERSHIP CENTER FACEBOOK

Check out The Parsons Leadership Center's parent and camper Facebook page – [facebook.com/gsacpcparsons!](https://www.facebook.com/gsacpcparsons!) We will be adding photos and updates on camp program throughout the summer.

## UNIT PLACEMENT

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The most frequently asked question is “Where will I live?” Unit living placements are finalized 1-2 days before the session begins, as determined by total camp enrollment and numbers in each particular program. You'll receive this information upon arrival. All girls live in cabins, sleeping up to 12 girls per cabin, with bathroom and shower facilities in each cabin. Mattresses are provided in all living units, bedding is not.

## PARENT/GUARDIAN DROP OFF AT CAMP

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Please do not plan to arrive early, as the staff will be preparing the site for campers. The gate opens promptly at drop-off time (and closes 45 minutes later as program will start one hour after drop-off time). Please bring medication with you to the check-in station. You and your camper will check in and visit the Health Supervisor for a health screening. Luggage should remain in your car during this step. Please have all forms completed online before your campers' session start date.

### CHECK-IN AT CAMP – 7:30-8:30AM

If you arrive early, you are encouraged to remain in your vehicle until check-in starts. Please do NOT tour the camp without an escort for safety purposes (for a tour of the facility see Open House dates).

- » Check-in is located at the east wing of the Learning Hall. Camp staff will be there to direct you.
- » Please submit medications and any forms not completed online.
- » Once kisses and hugs are done, your camper will be escorted by staff to join her group.



ALL campers will be required to participate in a Health Screening on the first day of EACH WEEK (including campers attending multiple weeks). An adult is required to remain with their camper until her Health Screening is complete.

- » **PARKING** – Staff will direct you to back in and show you where to begin check-in. Our camps do not have large parking areas. Please be patient as we try to squeeze the cars in.
- » **TRADING POST** – The Trading Post will be open on check-in day to set up accounts.

## CHECK-OUT AT CAMP SITE

The gate will open promptly at pick-up time, 4:30-5:30PM, and closes one hour later as staff will start cleaning and preparing for the next group.

**THE PERSON PICKING UP THE CAMPER WILL BE REQUIRED TO SHOW PHOTO IDENTIFICATION. There are no exceptions to this policy – even parents/guardians must show ID. This is for your child’s protection.**

- » **LUGGAGE PICK-UP** – Camper luggage will be sorted by unit. Please take time to find ALL your camper’s luggage including laundry bag, sleeping bag, pillow, stuffed animal, etc. Your camper’s luggage may have expanded at camp. Check the luggage pile thoroughly. It’s much easier to take it all home from camp rather than track down lost items later.
- » **MEETING COUNSELORS** – Feel free to take a few minutes and meet the staff who worked with your camper. They’ll be happy to speak with you about her stay.
- » **EARLY PICK-UP** – If early pick-up on check-out day is necessary, please plan to pick your camper up by 3:30pm. Pickups between 4pm and 4:30pm is not possible. Simply indicate the time and date on the Parent Permission Slip and notify camp staff at check-in.
- » **LATE PICK-UP** – Aftercare is available for late pick-ups Monday – Thursday. It is NOT possible to make arrangements for someone to stay with your camper beyond the pick-up time on Fridays. She will be excited to see you and share her camp experience. This is also the beginning of staff meetings and preparation for the next group of campers.
- » **MEDICATIONS** – Remember to pick up your campers’ medication from the Health Supervisor.

## LATE ARRIVALS AND EARLY DEPARTURES

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If your camper will be arriving late, you will need to contact the camp office prior to arrival. Please report to the camp office upon arrival. If your camper will need to leave early for any reason during the week, notify the camp office during check-in. For your camper’s safety, our gate remains closed during our camp session; without prior notification, you will not be able to enter the property. You will need to report to the camp office to pick up your camper.

## CONTACT INFORMATION

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You will find a map and driving directions located in this packet. If you need directions, please contact the Council office at 602-452-7000. **Campers are not allowed to make or receive phone calls while at camp.**

### PARSONS LEADERSHIP CENTER

Elizabeth Jacovino , Camp Director

[ejacovino@girlscoutsaz.org](mailto:ejacovino@girlscoutsaz.org)

BEFORE MAY 22: 480-489-7552

AFTER MAY 22: 602-452-7185

### MAILING INFORMATION

(PLEASE DO NOT SEND FOOD OR CANDY)

Parsons Leadership Center

1611 E. Dobbins Road

Phoenix, AZ 85042

# PACKING LIST – OVERNIGHT CAMPERS

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Campers are responsible for all items brought to camp. Label everything – especially sleeping bags and luggage! Please do not attach loose items to luggage (i.e. tying shoes to suitcase). This will help us get her gear to her unit. We recommend that you leave any items you consider to be irreplaceable or valuable at home. GSACPC is not responsible for lost, damaged or stolen items.

## CLOTHING

- t-shirts – one per day
- shorts – one per day
- socks – one pair per day
- underwear – one per day
- shoes – tennis shoes (CLOSED TOES & HEELS)
- shower shoes like – flip-flops
- swimsuit (REQUIRED)
- water shoes (REQUIRED)
- rain coat or poncho
- pajamas
- long pants – one pair
- hat or visor
- sweater, sweatshirt OR jacket
- nametag (FOR RETURNING CAMPERS)

## PERSONAL CARE

- 1 washcloth
- 2 towels (ONE FOR BATHING / ONE FOR POOL)
- sunscreen AND lip balm – SPF 15 or higher  
(DO NOT BRING SPRAY SUNSCREEN)
- shampoo, conditioner
- brush OR comb
- soap and deodorant (NO SPRAY CANS)
- toothpaste, toothbrush
- sanitary items (IF APPROPRIATE)
- plastic bag/bucket to take items to showers
- sleeping bag OR sheets and 3-4 blankets
- pillow
- laundry bag with name on it
- flashlight and extra batteries
- water bottle with a shoulder strap
- sunglasses
- daypack/backpack

## NICE TO HAVE

- camera, film (PHONES NOT ALLOWED)
- book
- address book
- stuffed animal
- stationery, pen, stamps
- bandana

## DO NOT SEND

- » radios, iPods OR other music players
- » phones
- » video games or video cameras
- » gum, candy or other food items
- » laptops or portable DVD players
- » snacks with nuts
- » pets
- » personal sporting OR riding equipment  
(CLIMBING HARNESS, HELMET, BOW/ARROWS, TACK)
- » tobacco, non-prescription, illegal drugs, alcohol
- » expensive name-brand articles
- » matches or candles
- » irreplaceable items
- » anything with wi-fi or video taking capabilities

# PACKING LIST – DAY CAMPERS

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Campers are responsible for all items brought to camp. Label everything – especially water bottles, hats and day packs. We recommend that you leave any items you consider irreplaceable or valuable at home. Girl Scouts–Arizona Cactus-Pine Council (GSACPC) is not responsible for lost, damaged or stolen items.

## DAILY ATTIRE

- t-shirt
- shorts OR pants
- socks
- closed toed shoes
- swimsuit
- water shoes
- hat OR visor

## PERSONAL CARE

- sunscreen AND lip balm – SPF 15 or higher  
(DO NOT BRING SPRAY SUNSCREEN)
- water bottle with a shoulder strap
- towel
- sunglasses
- daypack / backpack
- camera, film (PHONES NOT ALLOWED)

## DO NOT SEND

- » radios, iPods OR other music players
- » phones
- » video games or video cameras
- » gum, candy or other food items
- » laptops or portable DVD players
- » snacks with nuts
- » pets
- » personal sporting OR riding equipment  
(CLIMBING HARNESS, HELMET, BOW/ARROWS, TACK)
- » tobacco, non-prescription, illegal drugs, alcohol
- » expensive name-brand articles
- » matches or candles
- » irreplaceable Items
- » anything with wi-fi or video taking capabilities

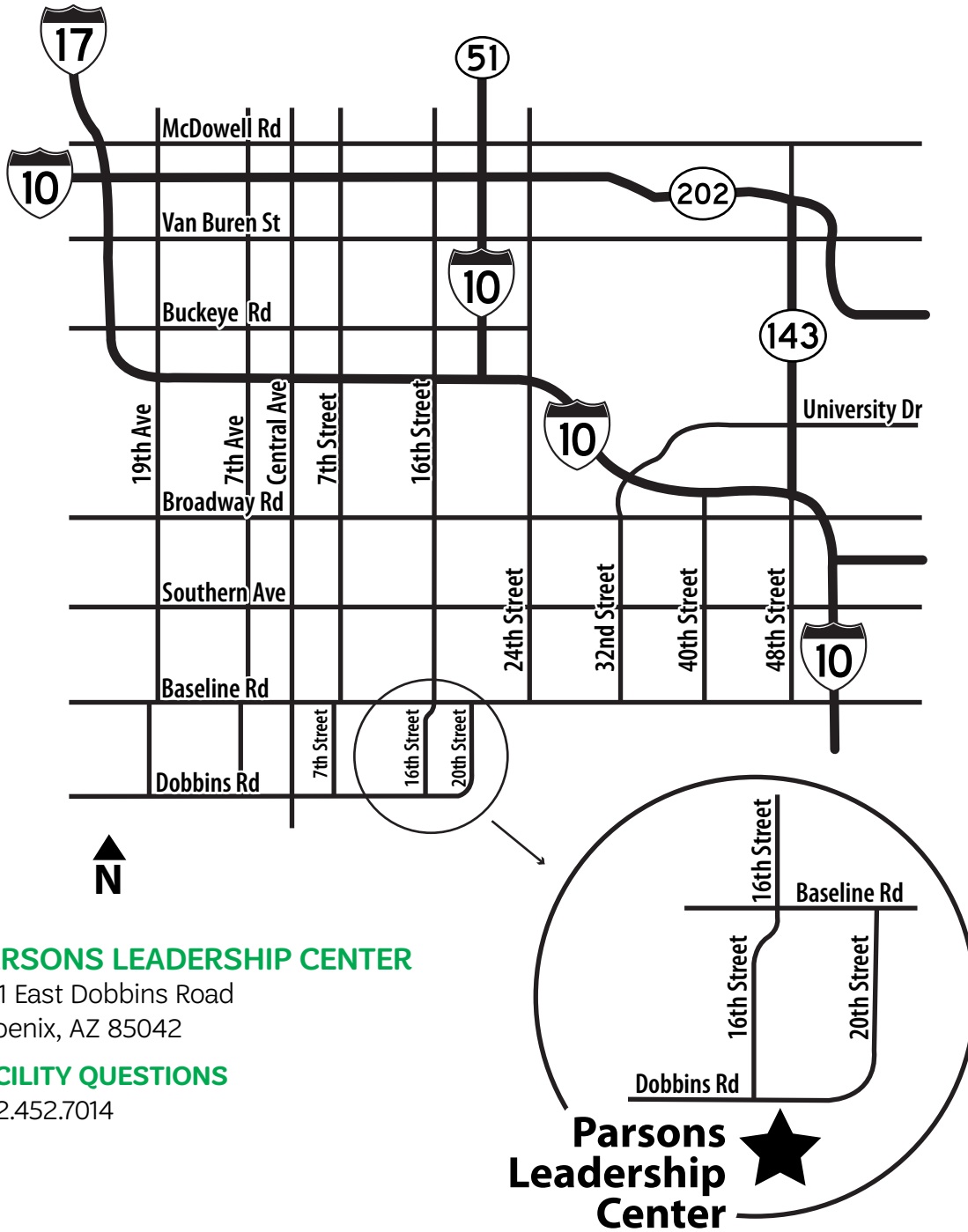
## LOST & FOUND

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All “lost & found” items will be held for two weeks at the council office after close of the camp session. All items not claimed within two weeks of session closing will be donated to local charities.

# PARSONS LEADERSHIP CENTER

## ROAD MAP & DIRECTIONS



**PARSONS LEADERSHIP CENTER**

1611 East Dobbins Road  
Phoenix, AZ 85042

**FACILITY QUESTIONS**

602.452.7014

Drive south on 16<sup>th</sup> Street (towards South Mountain) to Dobbins. At Dobbins, turn left and you will see the Parsons Leadership Center.

# PARSONS LEADERSHIP CENTER SITE MAP

